

**HOUSING AUTHORITY OF THE CITY OF MILWAUKEE
809 NORTH BROADWAY, MILWAUKEE, WISCONSIN 53202
BY: ANTONIO M. PÉREZ, SECRETARY-EXECUTIVE DIRECTOR**

**REQUEST FOR QUOTES FOR SERVICES PRICING:
CHALLENGE GRANT/MILWAUKEE HOME PROGRAM
RESIDENTIAL REHABILITATION
AT 3629 NORTH 3RD STREET**

NUMBER OF PAGES

133

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BID NUMBER: 57736

DATE ISSUED: MARCH 23, 2016

REQUEST FOR QUOTES

The Housing Authority of the City of Milwaukee, Milwaukee, Wisconsin, will receive quotes for furnishing all labor, materials, equipment, and services for performing all work necessary and incidental for **Challenge Grant/Milwaukee Home Program Residential Rehabilitation at 3629 North 3rd Street** until **4:30 PM (CDST) on Friday, April 22, 2016**, at the Modernization & Development Services office of the Housing Authority located at 5125 West Lisbon Avenue, Milwaukee, Wisconsin 53210. Quotes may be mailed/delivered to the office or faxed to the office at (414) 286-8742.

A pre-bid inspection of the interior and exterior of the site is scheduled for Tuesday, April 5, 2016 at 11:30 AM. The site may also be inspected by appointment only up to one week prior to the bid due date (i.e. until Friday, April 15, 2016). However, it is highly recommended that prospective bidders attend the scheduled inspection on Tuesday, April 5, 2016 as there are limited times available for subsequent site inspection appointments and no guarantee that requests for appointments can be accommodated. **A pre-bid inspection of the interior and exterior of the site is mandatory in order to submit a quote.**

Mr. David Flores of the Housing Authority can be reached at (414) 286-2936 or david.flores@hacm.org to answer questions regarding the project.

BID DOCUMENTS AND PROJECTED TIMELINE

This Request for Quotes for Services Pricing consists of the following Bid Documents:

- this Summary and Quote Form (2 pages)
- Scope of Work (2 pages)
- Technical Specifications and Performance Standards (117 pages)
- Contract for Residential Rehabilitation (11 pages)
- Certificate of Sales Tax/Federal Excise Tax Exemption (1 page)

The Projected Timeline for this Request for Quotes for Services Pricing is as follows:

- award and execute contract by Friday, May 6, 2016
- pre-construction meeting by Friday, May 13, 2016
- Notice to Proceed start date of Thursday May 19, 2016
- Contract Completion date of Thursday, September 15, 2016 (120 calendar days from Notice to Proceed)

This Request for Quotes for Services Pricing does not represent an award or commitment to purchase. Any actual award or purchase will be confirmed by an official contract (purchase order) issued by the Housing Authority.

BID INSTRUCTIONS/CONDITIONS

Bidder shall complete the Pricing section (below) of this Summary and Quote Form. Quotes shall be for a lump sum. However, bidders may be asked to subsequently provide a schedule of values or other breakdown. Quotes shall be in accordance with the Bid Documents and Projected Timeline as enumerated above.

Bidder shall indicate if it is a certified Small Business Enterprise (SBE) as defined in Chapter 370 of the Milwaukee Code of Ordinances and as administered by the Office of Small Business Development of the City of Milwaukee.

Bidder shall attach a list of all proposed subcontractors and their respective trades or roles. Bidder shall identify any proposed subcontractors that are certified SBEs, indicating what dollar amount or percentage of the total lump sum bid is attributable to each proposed SBE subcontractor.

Bidder shall provide five references of past construction projects. For each reference, Bidder shall indicate the client or owner, the scope of services, the dollar value of the project, and the date of project completion. For each client or owner, Bidder shall provide address, contact person, telephone number, and e-mail address.

Bids from prospective contractors that did not send a representative to the pre-bid inspection (or make other arrangements to inspect the interior and exterior of the site before bids are due) will be rejected.

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<p>The Housing Authority is exempt from Wisconsin Use and Sales Tax and from Federal Excise Tax. Therefore, bidders shall not add said tax to their bids when bidding to the Owner. However, bidders shall include in their bids the taxes they will be required to pay directly as a consumer when obtaining materials, equipment, etc. to fulfill the project requirements should they be the successful bidder. Bidders are ultimately responsible for determining the impact of the State and Federal taxes on their bids.</p>		
<p>The Housing Authority reserves the right to: reject any and all bids, quotations, or proposals; waive informalities, technical defects, and minor irregularities; award by item or in the aggregate; accept the bid, quotation, or proposal (if any) deemed most advantageous to and in the best interests of the Housing Authority. Award will be based on price, contractor's availability to provide the specified goods and/or services when required, and contractor's expertise and past performance.</p>		
<u>PRICING</u>		
<p>1. The undersigned, having been familiarized with the local conditions affecting the cost of the work and with the terms and conditions of this solicitation as prepared and on file in the offices of the Housing Authority of the City of Milwaukee, hereby proposes to furnish all labor, materials, equipment and services required to perform and complete work for <u>Challenge Grant/Milwaukee Home Program Residential Rehabilitation at 3629 North 3rd Street</u> in accordance herewith for the following lump sum:</p>		
<p style="text-align: right;">_____ and _____/100 Dollars</p> <p>(\$_____.)</p>		
<p>2. If written notice of the acceptance of this Quote is mailed, telegraphed, or delivered to the undersigned within sixty (60) days after the opening thereof, or at any time thereafter before this Quote is withdrawn, the undersigned agrees to execute and furnish the required services to the designated point(s) and within the time specified.</p>		
<p>3. By signing this Quote, the undersigned certifies that neither they nor any of their proposed subcontractors are ineligible to be awarded a municipally funded contract.</p>		
<p>4. The undersigned is legally authorized to negotiate on behalf of the Bidder and to bind the Bidder. Signature shall be by: Individual if the Bidder is an individual doing business under a firm name; Partner if the Bidder is a partnership; Officer if the Bidder is a corporation or limited liability company. If signed by Attorney-in-Fact, the Power-of-Attorney evincing authority to sign on behalf of the Bidder is attached.</p>		
<p>NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.</p>		
PLEASE TYPE OR PRINT BELOW, EXCEPT FOR SIGNATURE		
COMPANY NAME:	SIGNATURE:	
COMPLETE ADDRESS:	NAME:	
TELEPHONE/FAX:	TITLE:	
EMAIL:	DATE:	